



ASHRAE

Technology for a Better Environment

MEETING MINUTES

Atlanta Chapter of ASHRAE

Meeting Date: Tuesday, October 9, 2007

Meeting Type: Board of Governors

Location: Fox Sports Grille, Atlanta, Ga.

Attendance:

Attendees: 15

Guests: 0

Emphasis Night: RP and Membership

Joint Meeting: No

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The Board of Governors of the Atlanta Chapter of ASHRAE met a 4:00 p.m. on 23 October 2007 at the Fox Sports Grille in Atlanta. Glenn Northrup called the meeting to order at 4:15 p.m. There were no added items.

Review Agenda

Glenn Northrup distributed the agenda, and it was verbally approved.

Approval of Previous Meeting Minutes

The previous meeting minutes from the last two BOG meetings, August and September 2007, were reviewed and approved.

Officer Reports

President

Glenn Northrup discussed:

- Parking - decisions being contemplated for today's and future Fox Sports Grille parking.
- Food Service - There will be two lines beginning at this meeting.
- Website – Send updates to Glenn Northrup or send directly to the web host.
- MBO – Send them in as soon as possible.
- Calendar – approximately 98% complete.
- Newsletter – Deadline on Friday 10/19/2007.
- Gwinnett Corridor – Support this event as much as possible.
- Employment advertising – This will be free in the T'Stat. However, headhunters are not permitted to advertise.
- The charge for next month's meeting was discussed. The price of 15-20 dollars was suggested but not finalized.
- John McFarland will review the financial implications if the chapter covers the cost.

Vice-President

Mike Eckert discussed:

- PAOE points were explained by Mike. Dr. Jeter suggested putting the PAOE point's info in the newsletter.

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Treasurer

John McFarland discussed:

- John presented the September budget.
- Mike Eckert asked about the 500 dollars for the 20 students for September. John explained.
- Glenn Northrup asked for a trend update for this year – it was determined that there was not enough data at this time.
- John submitted a motion as follows:
 1. Treasurer will open one 12-month CD with \$5000 from Money Market account in October 2007. Treasurer will open one 12-month CD with \$5000 from Money Market account in December 2007. Treasurer will assess current checking account balance in February 2008 and make recommendation to BOG in March 2008 on whether additional CDs should be opened and for what amounts in March 2008 and June 2008.
- Motion will be voted on at the next meeting.
- See attached treasurers report for September 2007.

Secretary

Michael E. Dudley Discussed:

- August and September's secretary's reports.
- Reports were voted on and approved.

Committee Reports

Attendance / Reception

Danny Cobucci / Ensign Conklin Discussed:

-

CTT & Publications

Sheldon Jeter Discussed:

- Newsletter – Questioned whether members received multiple newsletter mailings?
- Employment Add – No charge for employment add for members and students.
- Update Email List – Dr. Jeter made suggestions on how to update list. Harris gave suggestions also.

December Meeting

Caroline Callaway Discussed:

- Date of Meeting – the December meeting will be held on 12/11/07 at 6:00 pm.
- Theme – Honor past presidents.
- Location – Fernbank with the movie being (The Alps).
- Reservations – Must be made.
- Caterer – Affairs to Remember

Education

Charles Miltiades / Dominic Radosta Discussed:

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- February speaker – This slot is open (3 hr event), submit possible candidates to Charles.

E-Week

John Davant discussed:

- No report from committee person

Gwinnett Luncheons

Hal Barnes discussed:

- No report from committee person
- The first meeting will be held on 10-18-07. The presenter will be Dominic Radosta.

History

Peggy Fritz discussed:

- No report from committee person

Honors and Awards

Harris Sheinman discussed:

- Harris is drumming up nominations for technical awards.
- Harris is currently working toward next years requirements.

Legislation

Greg Johnson discussed:

- No report from committee person

Macon Section

Jim Kasulka discussed:

- No report from committee person
- Glenn Northrup added that the first meeting went very well – the chapter is looking into moving into another venue – the speaker was excellent – Glenn will send the speakers info to Charles Fischer.

May Outing

Chris Page discussed:

- Planning with details to follow.

Membership

Samir Sheth discussed:

- Samir submitted the September membership report with the latest info on the membership results.

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Publications

Sheldon Jeter discussed:

- See CTT report above.

Product Show

Bruce Longino discussed:

- No report from committee person

Programs

Charlie Fischer / Tyler Smith discussed:

- No report from committee person

Refrigeration

Owen Gwin discussed:

- No report from committee person

Research Promotion

Jason Clifton / Dominic Radosta discussed:

- To receive the Full Circle Award, donations are required from the President, Vice President, Treasurer, Secretary and RP Chairperson. Other BOG committee members are strongly encouraged to make a donation.
- RP donations are due on December 12, 2007.
- The golf tournament info in the T'Stat.

Student Activities

Dr John Mench discussed:

- John discussed the field trip taken by him and his students. Details in the T'Stat.

Ways and Means

Patrick McCabe discussed:

- No report from committee person

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Other Business

Pam Immekus discussed the 2009 joint CRC meeting with Florida. The CRC will be one week earlier than in the past. Various activities will be shared between the two groups. There will still be separate business meetings and awards banquets. The joint meeting is to occur every seven years.

Meeting Times are as follows:

1:30 to 4:30	Education
5:00 to 6:00	Tech Forum
6:00	Reception
6:30 to 8:30	Dinner Meeting

Please note that all meeting times and locations can be found in the T'Stat newsletter.

The next BOG meeting will be Tuesday, November 13 at the Fox Sports Grill from 11:00am to 11:30 am.

The meeting will be held from 11:30am to 1:00pm.

John Davant moved that the meeting be adjourned and was seconded by Harris Sheinman. The meeting was adjourned at 5:00 p.m.

Respectfully Submitted,
Michael E. Dudley – Secretary

Attachments: BOG Sign in sheet for October 9, 2007
September 2007 Treasurers Report
September 2007 Membership Report

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ASHRAE BOG MEETING

Oct 9, 2007

- 1 Michael E. Dudley 4/661-8691 mdudley@cuh2g
- 2 JOHN McFARLAND 678/990-4316 jkmcfarland@workingbuildings.com
- 3 SHELDON JETER 4/275-1010 sheldon.jeter@mc.gatech.edu
- 4 E CONKLIN 404 2660512
- 5 Chris Page 7/425-1500 cpage@linednaassoc.com
- 6 Carline Calloway 7/663-4339 cccalloway@bellsouth.net
7. Harris Sheinman 4/946-2116 hsheinma@heery.com
- 8 SAMIR SMETH 4/397-9927 ssheth@klgllc.com
- 9 Ron PETREY 7/277-0271 rppetrey@Bellsouth.NET
- 10 Glenn Northrup 7449-0680 gnorthrup@bacheco.com
- 11 MIKE ECKERT 7/870-3936 michael.m.eckert@jci.com
- 12 Charles Miltiades 7/597-7013 charlesmiltiades@yahoo.com
- Lucky 13 Pam Immekus 7/419-7533 pimmekus@suncbettegi.com
14. John MENCH 7-934-1527 johnmench@bellsouth.net
- 15 DANNY COBUCCI 7-495-9888 dannycobucci1@bellsouth.net

**ASHRAE Atlanta Chapter
Sep TR**

Treasurer Report: September-07

Funds on Hand
From Previous
Treasurer Report
\$49,328.05

BEGINNING BALANCE:

8/31/07

INCOME:

Committee	Account #	Description	Amount	Cleared
Attendance/Reception	01600	September Meeting Income	\$1,270.00	Y
Attendance/Reception	01600	xfer)	\$500.00	Y
Programs & Tech Forum	09990	Tech Forum Income	\$30.00	Y
Treasurer	18500	Chapter Dues - August 2007 - Current Year	\$1,880.00	Y
Treasurer	18510	Chapter Dues - August 2007 - Year 1	\$80.00	Y
Treasurer	18520	Chapter Dues - August 2007 - Year 2	\$40.00	Y
Treasurer	18201	Money Market Interest	\$13.91	Y

Total Income:

\$3,813.91

EXPENSE:

Committee	Account #	Description	Check #	Amount	Cleared
Treasurer	18400	CRC Travel and Lodging	1366	(\$663.22)	Y
Treasurer	18400	CRC Travel and Lodging	1367	(\$444.33)	Y
Treasurer	18991	1st Class Stamps - Qty 100	1368	(\$41.00)	Y
Treasurer	18991	Shipping for ASHRAE receipt booklets	1369	(\$5.00)	Y
Attendance/Reception	01400	September Meeting	1370	(\$100.00)	Y
Attendance/Reception	01410	September Meeting	1370	(\$428.00)	Y
Attendance/Reception	01601	September Meeting	1370	(\$2,213.48)	Y
Education	02300	September Meeting	1370	(\$63.00)	Y
Student Activities	15200	Sept Meeting - 20 Students (non-cash xfer)	---	(\$500.00)	Y
Student Activities	15300	4 Student Membership Dues	1371	(\$64.00)	N
Treasurer	18991	Raffle-type tickets for use at meetings	1372	(\$4.23)	Y
Student Activities	15300	17 Student Membership Dues	1373	(\$272.00)	Y
Sections	10700	Macon Section Meeting - 09/20/07	1374	(\$379.27)	N
Newsletter & Publications	07300	September Newsletter	1375	(\$200.00)	N
Honors & Awards	04991	Shipment of CRC awards	1376	(\$23.78)	N
Program & Tech Forum	09601	50% Payment for December Meeting Meal	1377	(\$2,782.38)	N
Sections	10500	Travel expense for speaker	1378	(\$65.10)	N

Total Expenses:

(\$8,248.79)

ENDING ACCRUAL BALANCE:

9/30/07

\$44,893.17

funds on hand

\$48,407.70

Difference between Cash on Hand and Ending Accrual Balance	\$3,514.53
Ending Checking Account Balance	\$27,640.39
Ending Money Market Account Balance	\$20,617.31
Ending Cash Box Balance	\$150.00
Uncleared Checking Account Balance	\$3,514.53

Does "Difference between Cash on Hand and Ending Accrual Balance" = "Uncleared Balance"? **YES**

ATLANTA CHAPTER OF ASHRAE MEMBERSHIP REPORT

September 2007



October 9, 2007

Dear Atlanta Chapter of ASHRAE Board Members:

Here is the latest updated information on the year to date membership results in Atlanta.

From 7/1/07 thru 9/30/07:

Total New Members- 516

Breakdown:

New Members-	115
New Member YTD	16
New Students -	20
New Students YTD	22
Reinstates w/Application	0
Reinstates w/back pay	0
Advancements	3
Advancement YTD	3
Transfer In	27
Transfer Out	2
Student Transfer	0

PAOE -

Sincerely,

Samir Sheth
Membership Promotion Chairman